

North Carolina Urban and Community Forestry Grant Program
MID-YEAR STATUS REPORT

Covering activities from start of contract through 28 February 2015
Due 1 March 2015

Mail or Fax to
NC Forest Service, U&CF Grant Program
1616 Mail Service Center, Raleigh, NC 27699-1616
Fax: 919-857-4805

Grant # UCF-15-_____ Contract # _____

Organization _____

Person Reporting: Name _____ Title _____

Phone # _____ email _____

Briefly respond to the following. Attach additional sheets of paper if needed.

1. Has any contact information changed (grant coordinator, phone, address, email, etc.)? _____
If "Yes", please provide updated information.

2. Is the project on schedule and do you anticipate completion by 31 July 2015? _____ If
"No", please explain.

3. Will any modifications to the budget, to the scope of work, or to planned accomplishments
be needed? _____ If "yes", please explain.

4. Provide a brief status report of accomplishments or progress to-date (bullet list or short
sentence):

If you answered "No" to #2 or "Yes" to #3, requests for time extensions, budget modifications, and any changes to the scope of work, or planned accomplishments must be submitted in writing by June 1, 2015. Along with a request letter on city or organization letterhead, please also submit a revised Schedule/Timeline and or Budget Proposal Form.